

## DONOR INFORMATION

Name: \_\_\_\_\_  
First Middle Last

Alumnus Graduation Year \_\_\_\_\_ Parent Friend

Joint gift with spouse \_\_\_\_\_  
First Middle Last

Alumnus Graduation Year \_\_\_\_\_ Parent Friend

Address: \_\_\_\_\_

\_\_\_\_\_ City State Zip

Email Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
Area Code

Cell Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_  
Area Code Area Code

Business Name: \_\_\_\_\_ Title: \_\_\_\_\_

Business Address: \_\_\_\_\_

## GIFT INFORMATION

I/We wish to support the university with a gift of \$ \_\_\_\_\_ Enclosed is my check made payable to UT Foundation

Please charge my gift to my credit card. VISA MASTERCARD DISCOVER AMEX

Name as it appears on card \_\_\_\_\_

Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ CVV: \_\_\_\_\_

Signature: \_\_\_\_\_

## PLEDGE OPTION

I/We wish to make a total pledge of \$ \_\_\_\_\_ fulfilled via equal monthly quarterly semi-annual annual

installments of \$ \_\_\_\_\_ beginning \_\_\_\_\_  
Date

## DESIGNATION

I/We would like to designate my/our gift/pledge to (Campus, College, Department, Library, or Specific Program):

\_\_\_\_\_  
 \_\_\_\_\_

In memory of \_\_\_\_\_ In honor of \_\_\_\_\_

## MATCHING GIFTS

*Many employers offer as a benefit to their employees a matching gift program. These programs often double, and in some cases triple, the effective value of your contribution. If you would like to participate in this program or if you need additional information on your company's program or policies, contact your employer's Human Resources or Employee Benefits office for specific details.*

I/We work for a Matching Gift Company. My employer is \_\_\_\_\_

Enclosed is a completed matching gift form. Please verify and file with my employer.

I have applied online for a matching gift; you should receive notice from my employer.

Visit [www.matchinggifts.com/Tennessee](http://www.matchinggifts.com/Tennessee) for matching gift information.

**Return completed form by mail to: The University of Tennessee Foundation, Inc. • Office of Advancement Services  
 1525 University Avenue • Knoxville, TN 37921  
 Phone: (865) 974-0381 • Fax: (865) 974-4250**

## Recurring Credit Card Gifts

### Why should I choose the recurring credit card gift option?

Recurring credit card gifts provide a convenient, sustainable funding source to campus funds while reducing overall fundraising costs. This means increased support for UT students, faculty and programs.

Think about it. You can make a one-time gift today of \$200, OR you can commit to \$25 monthly for one year bringing your total gift to \$300. You have just increased your giving level by \$100 with your wallet feeling less of an impact and you never had to lift a finger!

### How It Works

To set up a recurring credit card gift, complete the information below. Please indicate the length of pledge, total pledge amount, billing frequency and start date. The gift is ongoing, which means we will process your gift transaction automatically at the time interval you've indicated. You can stop or change the amount at any time. If you have any questions, please call (865) 974-0381.

## Authorization for Recurring Credit Card Gifts

- Please read the following important information concerning your Recurring Credit Card charges.
- Anyone is eligible to participate at anytime.
- Complete, sign and return this form using the enclosed reply envelope. Authorization must be received by the 15th day of the month in order to begin deductions the next month.
- Credit card transmissions are sent to the bank between the 8th and 10th day of each month. The charge will be made to your credit card during this time.
- Your credit card statement will reflect the date and amount of your deduction. Also, you will receive an official receipt.
- You may terminate this service anytime by written notification to the UTFI Advancement Services Office.

## Recurring Credit Card Gift Information

I/We would like to make a \_\_\_\_\_ year pledge of \$\_\_\_\_\_ to be fulfilled via equally divided charges applied to the credit card listed below on a \_\_\_\_\_ monthly \_\_\_\_\_ quarterly \_\_\_\_\_ semi-annual \_\_\_\_\_ annual basis.

Please initiate the first installment in the month of \_\_\_\_\_, 20\_\_\_\_\_.

## Credit Card Information

(Check appropriate card type)      VISA      MASTERCARD      DISCOVER      AMEX

Name as it appears on card: \_\_\_\_\_

Card Number \_\_\_\_\_ Exp. Date \_\_\_\_\_ CVV \_\_\_\_\_

I authorize the University of Tennessee Foundation, Inc. (UTFI) to initiate the recurring charge to my credit card as indicated above and to credit that amount to my pledge. In making this authorization, I agree to the following terms: I authorize UTFI to pay my pledge and to charge each payment. This authority is to remain in effect until revoked by me in writing or until the pledge is completed. In addition, I have the right to stop a payment by timely written notification to UTFI Advancement Services prior to charging my account. I understand, however, that both my financial institution and/or UTFI reserve the right to terminate this payment plan (or my participation therein).

Signature (as shown on credit card): \_\_\_\_\_ Date \_\_\_\_\_

## Thank You!

It's no secret that budgets are stretched thin as the cost of educating students steadily increases. Private support from donors like you ensure the quality of our programs. Your gift is an investment in people – students, faculty and the communities we serve across the state and the world. Thank you for your loyalty and continued support!

**UTFI Advancement Services 1525 University Avenue Knoxville, TN 37921 (865) 974-0381**